

DEPARTMENT OF ANATOMY & CELL BIOLOGY - Thesis Supervisory Committee Transfer Meeting Form

Transfer Meeting#

Date:

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MSc to PhD

Name:

Student Number :

Supervisor/s :

Grad Committee Rep:

Grad Committee Rep:

Thesis Supervisory Committee Members:

Course Work in Progress:

Course Work in Progress:

Course Work in Progress:

Course Work Remaining:

Course Work Remaining:

Course Work Remaining:

List Other Courses in
Progress/Remaining

Course Work Complete:

Cumulative %

Proposed Thesis Submission Date:

Proposed
Research or
Thesis Title

Comments:

Overall Evaluation of Progress:

☐

Satisfactory

☐

Unsatisfactory

Overall Transfer Decision

☐

Approved

☐

Not Approved

Signature:

Signature:

Signature:

Signature:

Signature:

Signature:

COMMUNICATION AND ACADEMIC DEVELOPMENT:

Was the student's written proposal report organized and provided in a timely fashion to committee members?

Did the student's presentation communicate the theory, data, conclusions, and proposal work well?

Is additional course work, self study or other activities needed for the academic development of the student?

Is the student's abstract and publication record adequate for his/her level?

COMMENTS:

BACKGROUND KNOWLEDGE:

Does the student have good knowledge of the relevant field of research and a good sense of where project fits in the field of research (i.e. what is contribution to the field)?

Does the student have a good understanding of the techniques to be used or being used?

COMMENTS:

PROJECT and DATA ANALYSIS:

Does the project have a clear hypothesis and set of objectives and are the appropriate experiments being done to address these?

Are the figures prepared in publication quality (axes, layout, statistics), and are they appropriately presented and arranged?

Is the data analysis appropriate and are the results interpreted correctly with acceptable conclusions made?

Does the student have a good grasp of where the project is going and are suitable adjustments to the project being made as results develop?

Is the project suitable as a PhD project?

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Do technical problems exist that need to be addressed?

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YES

☐

NO

COMMENTS:

Should additional experiment/approaches be considered?

Other approaches to consider:

PROGRESS:

Is the progress on the objectives put forth in previous reports and meetings satisfactory?

Does the student have a logical priority list of remaining work and is the timeline proposed realistic?

Is the candidate on track to graduate in the eligibility period of his/her degree?

What improvements can be made to ensure graduation in a timely manner?

COMMENTS:

PhD Transfer:

Has the student completed all requirements for transfer to the PhD program?

Recommendation for timing of PhD Comprehensive Exam? ☐ Term 6

☐ Term 9

COMMENTS: